

Hasan Zahid

1608 Rhode Island Ave #703 ♦ Washington D.C. 20036 ♦ 510-827-8942 ♦ Hasanc312@gmail.com

Education

University of California, Berkeley
B.A. Political Economics
Minor: Urban Planning

Expected May 2012

Experience

Economic Policy Intern

Center for American Progress (CAP)

Washington, D.C.
Jan-April 2012

- Aggregated data from various government sites and private publications and organized it in Excel and other programs
- Prepared memos by collecting, analyzing, and summarizing data trends for U.S. global economic competitiveness survey
- Maintained, tracked, and organized relevant press releases using Salesforce CRM for all departments at CAP
- Researched and retrieved scholarly articles, news stories, and information as needed for workforce training forums

Logistics and Marketing Manager

ABC Logistics and Transportation LLC

Berkeley, CA
Aug 2010-Dec 2011

- Analyzing strategic cost-benefit planning for economic expansion; achieving optimal profitability by 25%
- Conducting fleet management and vehicle maintenance to ensure capital efficiency and overall safety for clients
- Evaluating different marketing strategies in key urban locations; maximizing firms horizontal growth potential by 40%
- Developing web-based advertising strategies; increase visibility to clients, constructing and maintaining company website, regularly assisting and communicating with clients through social media, email and telephone

Assistant Property Manager

Sandelco Properties Co.

Oakland, CA
Feb 2008-Aug 2010

- Attracted tenants by advertising vacancies; obtained referrals; explained advantages of location and services; showed units.
- Enforced occupancy policies and procedures by confronting violators and providing support in resolving contentions
- Assisted Senior Property Manager in day-to-day operations and building maintenance to meet renters needs 7 days a week
- Developed resource manuals residence use and maintained official records for property managers office of 30+ residence

Case Manager

Donald P. McCullum

Oakland, CA
Dec 2005-July 2008

- Facilitated court proceedings in juvenile criminal diversion program promoting leadership and executive decisions
- Designed and facilitated three workshops in professionalism, and risk management, in addition to ensuring adequate human resource expatriation and long run organizational efficiency with over 300+ youth and senior staff
- Provided administrative support to *Staff Directors* and *Case Managers*, including case organization and data entry via Excel
- Prepared and executed presentations; local Judges and law enforcement officials for grant and community relation purposes

Academic Awards:

- **Center for Civility and Democratic Engagement Scholarship, Goldman School of Public Policy**
- **Summer Legal Fellowship Scholarship, Boalt School of Law School**
- **UCDC Washington Residential Program Participant and Grant Recipient-Spring 2012**

Community Organizer

American Red Cross

Milpitas, CA
Sept 2010-Present

- Contacting local, non-profit and faith based organizations to collect food, clothing and monetary donations for relief projects
- Organizing transportation to key Bay Area locations, ensuring efficient logistical coordination and overall accountability

Apprentice

Center for Youth Development Through Law (Berkeley Law)

Berkeley, CA
May 2008-Aug 2008

- Attended classes on professional development, government, constitutional law, and conflict resolution
- Prepared Cases, administrative etiquette and participated in mock trials and leadership training seminars