

# Hasan Zahid

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## Education

University of California, Berkeley  
B.A. Political Economics  
Minor: Urban Planning

Expected May 2012

## Experience

### **Economic Policy Intern**

*Center for American Progress (CAP)*

Washington, D.C.  
Jan-April 2012

- Aggregated data from various government sites and private publications and organized it in Excel and other programs
- Prepared memos by collecting, analyzing, and summarizing data trends for U.S. global economic competitiveness survey
- Maintained, tracked, and organized relevant press releases using Salesforce CRM for all departments at CAP
- Researched and retrieved scholarly articles, news stories, and information as needed for workforce training forums

### **Logistics and Marketing Manager**

*ABC Logistics and Transportation LLC*

Berkeley, CA  
Aug 2010-Dec 2011

- Analyzing strategic cost-benefit planning for economic expansion; achieving optimal profitability by 25%
- Conducting fleet management and vehicle maintenance to ensure capital efficiency and overall safety for clients
- Evaluating different marketing strategies in key urban locations; maximizing firms horizontal growth potential by 40%
- Developing web-based advertising strategies; increase visibility to clients, constructing and maintaining company website, regularly assisting and communicating with clients through social media, email and telephone

### **Assistant Property Manager**

*Sandelco Properties Co.*

Oakland, CA  
Feb 2008-Aug 2010

- Attracted tenants by advertising vacancies; obtained referrals; explained advantages of location and services; showed units.
- Enforced occupancy policies and procedures by confronting violators and providing support in resolving contentions
- Assisted Senior Property Manager in day-to-day operations and building maintenance to meet renters needs 7 days a week
- Developed resource manuals residence use and maintained official records for property managers office of 30+ residence

### **Case Manager**

*Donald P. McCullum*

Oakland, CA  
Dec 2005-July 2008

- Facilitated court proceedings in juvenile criminal diversion program promoting leadership and executive decisions
- Designed and facilitated three workshops in professionalism, and risk management, in addition to ensuring adequate human resource expatriation and long run organizational efficiency with over 300+ youth and senior staff
- Provided administrative support to *Staff Directors* and *Case Managers*, including case organization and data entry via Excel
- Prepared and executed presentations; local Judges and law enforcement officials for grant and community relation purposes

## Academic Awards:

- **Center for Civility and Democratic Engagement Scholarship, Goldman School of Public Policy**
- **Summer Legal Fellowship Scholarship, Boalt School of Law School**
- **UCDC Washington Residential Program Participant and Grant Recipient-Spring 2012**

### **Community Organizer**

American Red Cross

Milpitas, CA  
Sept 2010-Present

- Contacting local, non-profit and faith based organizations to collect food, clothing and monetary donations for relief projects
- Organizing transportation to key Bay Area locations, ensuring efficient logistical coordination and overall accountability

### **Apprentice**

*Center for Youth Development Through Law (Berkeley Law)*

Berkeley, CA  
May 2008-Aug 2008

- Attended classes on professional development, government, constitutional law, and conflict resolution
- Prepared Cases, administrative etiquette and participated in mock trials and leadership training seminars